



Dear Name,

Federal Law requires employers to provide its insurer or third-party administrator, such as Blue Cross and Blue Shield of New Mexico (BCBSNM), certain information each year. This is needed for deciding payment priority between Medicare and another insurer.

BCBSNM collects this information through the Medicare Secondary Payer (MSP) Employer Acknowledgement Form (EAF). The MSP EAF will be available online from **June 1 through Sept 7, 2022** for renewing groups. It's easy to complete in [Blue Access for Employers<sup>SM</sup> \(BAE<sup>SM</sup>\)](#). If you handle multiple accounts, please remember to update all of them through BAE.

It is your responsibility to update BCBSNM of any changes throughout the year. Details about the reporting provisions from CMS can be found [here](#).

### **Your Next Steps (BY SEPTEMBER 7):**

#### **Step 1:**

Log into [BAE](#) or [Register Here](#) if you are new to BAE.

#### **Step 2:**

Click **View Regulatory Data** located on the left side of the home page.

### Step 3:

Enter your 2022 MSP information.<sup>1</sup>

### Step 4:

Click **SUBMIT** to finalize.

Thank you,  
Blue Cross and Blue Shield of New Mexico



### Questions?


For general questions about this request, call us at 855-804-3635, Monday through Friday 7 a.m. to 5 p.m. MT.

For BAE technical questions, please contact the help desk at 888-706-0583, Monday through Friday 6 a.m. to 9 p.m. or Saturday, 6 a.m. to 2:30 p.m. MT.

**bcbsnm.com**



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<sup>1</sup>The Broker (Primary Producer of Record or Delegated Producer with Maintenance use) can also submit MSP information in BAE.

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